

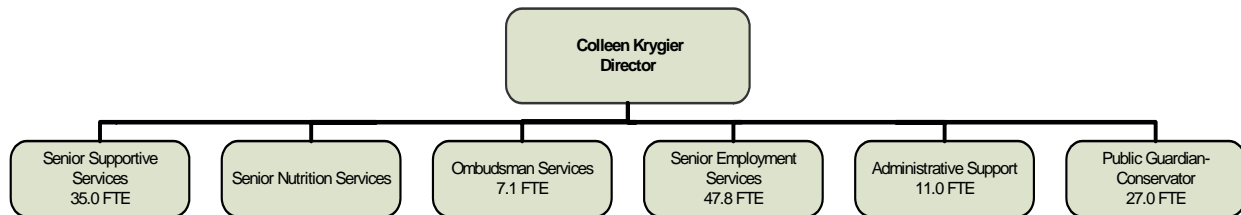
AGING & ADULT SERVICES

Colleen Krygier

MISSION STATEMENT

Providing Service to seniors and at risk individuals to improve or maintain choice, independence, and quality of life. The department works to ensure seniors and adults with disabilities have the right to age in place in the least restrictive environment. To provide service to all persons with respect and dignity, to improve or maintain quality of life for these individuals in the least restrictive setting possible.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06			
	Appropriation	Revenue	Local Cost	Staffing
Aging Programs	8,839,639	8,839,639	-	101.9
Public Guardian	872,400	765,255	107,145	27.0
TOTAL	9,712,039	9,604,894	107,145	128.9

Aging Programs

DESCRIPTION OF MAJOR SERVICES

The Aging Programs' predominate funding source is the Older American's Act, and is summarized as follows:

- Senior Supportive Services – Special programs for seniors 60 and over to provide links to services that will allow the aging population to remain in their homes, provide respite adult care, assisted transportation, legal services, home safety devices and case management services.
- Senior Nutrition Services – Meal program for seniors 60 and over to provide nourishing meals, nutrition and education counseling and companionship.
- Ombudsman Services – Independent, objective, and neutral persons who advocate for dignity, quality of life, and quality of care for residents age 60 and above in long-term care facilities. They are authorized by Federal and State law to receive, investigate, and resolve complaints by or on behalf of residents in long-term care facilities, skilled nursing facilities, and Community-Care licensed board and care homes.
- Senior Training and Employment Program – provides part-time employment services for seniors age 55 and over. Seniors in the program receive on-the-job training in clerical work, basic computer skills, resume preparation, job location strategies, and other related topics.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	8,835,420	8,184,557	8,305,005	8,839,639
Departmental Revenue	8,794,066	8,184,557	8,299,411	8,839,639
Local Cost	41,354	-	5,594	-
Budgeted Staffing		101.9		101.9
Workload Indicators				
Meals Served	878,592	900,000	859,081	875,000
Senior Training & Employment Parti	175	127	149	169
Senior Home & Hlth Care Client	308	310	329	328
Community Base Svc Clients	1,266	1,180	768	1,240
Information & Assistance Contacts	44,815	49,596	55,379	46,633



2004-05 Budget to Actual Narrative

Salaries and benefits were under final budget appropriation levels by \$279,355 due to vacancies of one Accounting Technician and two Field Coordinators. Recruitment in the Senior Training Employment Program also was lower than anticipated.

Services and supplies exceeded final budget appropriation levels by \$215,474 due to a one-time funding increase for Medi-Cal Administrative Activities which was offset by an increase in appropriations approved by the Board on January 11, 2005, Item #24, in the amount of \$413,482. In comparison to the modified budget, a net savings of \$281,117 was incurred in services and supplies.

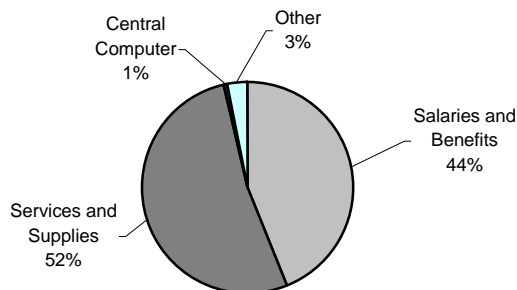
Other charges exceeded final budget appropriation levels by \$26,796 due to a one-time funding increase for Medi-Cal Administrative Activities. On January 11, 2005, item # 24, the department was authorized to increase appropriations for other charges by \$29,504.

Transfers were under final budget appropriation levels by \$27,650 due to costs from Human Services (HS) Administrative staff serving the Aging Programs were lower than anticipated.

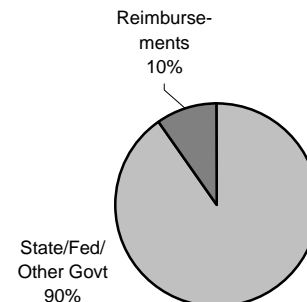
Reimbursements were under final budget appropriation levels by \$189,825 due to a \$26,600 reduction in Economic Community Development awards from prior year, and a \$162,622 reduction from the HS Administrative budget for Aging staff serving DPA Adult programs.

Revenues exceeded final budget revenue levels by \$114,854 due to increases in Senior Training and Employment Program (approved by the Board on November 26, 2004, Item #26), Senior Day revenues (approved by the Board on August 8, 2004, Item #27), and Health Insurance Counseling and Advocacy Program, California Osteoporosis Prevention & Education grant, Prescription Drug grant, Family Caregiver Program, Supportive Services, and Medi-Cal Administrative Activities (approved by the Board on January 11, 2005, Item #24).

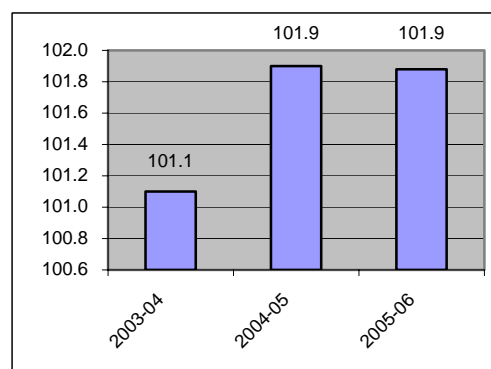
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



GROUP: Human Services
DEPARTMENT: Aging & Adult Services
FUND: General Summary

BUDGET UNIT: AGING & ADULT SVCS
FUNCTION: Public Assistance
ACTIVITY: Administration

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Salaries and Benefits	3,668,835	3,948,190	4,057,647	226,886	4,284,533
Services and Supplies	5,271,966	5,056,492	5,208,758	(80,034)	5,128,724
Central Computer	51,230	55,872	60,758	-	60,758
Other Charges	37,796	11,000	40,504	(29,504)	11,000
Transfers	226,259	253,909	253,909	40,127	294,036
Total Exp Authority	9,256,086	9,325,463	9,621,576	157,475	9,779,051
Reimbursements	(951,081)	(1,140,906)	(1,140,906)	201,494	(939,412)
Total Appropriation	8,305,005	8,184,557	8,480,670	358,969	8,839,639
Departmental Revenue					
State, Fed or Gov't Aid	8,226,099	8,127,437	8,423,550	394,763	8,818,313
Other Revenue	73,312	57,120	57,120	(35,794)	21,326
Total Revenue	8,299,411	8,184,557	8,480,670	358,969	8,839,639
Local Cost	5,594	-	-	-	-
Budgeted Staffing		101.9	101.9	-	101.9

Staffing and Program Changes for 2005-06

Salary and benefit costs will increase \$336,343 due to MOU-related, salary step, retirement, and worker's compensation increases.

Services and supplies costs will increase by \$72,232 due to increases in inflation, central computer, courier services and printing. Additional costs will be partially offset by decreases in County-Wide Cost Allocation Plan (COWCAP), communication charges and liability insurance.

Reimbursements will decrease \$201,494. This decrease is due to a portion of Aging staff no longer performing administrative functions for the adult program.

DEPARTMENT: Aging & Adult Services
FUND: General Summary
BUDGET UNIT: AGING & ADULT SVCS

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in Salaries and Benefits Increase in cost of \$153,163 due primarily to MOU-related increases and increases in salary steps, retirement and worker's compensation costs.	-	156,563	-	156,563
** Final Budget Adjustment - Mid Year Item Increase in costs of \$3,400 related to the Clerical Classification Study approved by the Board on April 5, 2005, #67, which increased appropriations and revenue by \$3,400.				
2. Increase in Salaries and Benefits Adjustment to appropriately budget reimbursement from the IHSS Public Authority that was previously budgeted in object 1350 in 2004-05. Reimbursement appropriately budgeted in the 500 series for 2005-06.	-	70,323	-	70,323
3. Decrease in Services and Supplies Decrease in COWCAP charges.	-	(44,920)	-	(44,920)
4. Reduced Services and Supplies Decrease in Comnet & phone charges and other services and supplies	-	(35,114)	-	(35,114)
5. Other Charges Reduced emergency assistance to original base funding.	-	(29,504)	-	(29,504)
6. Increase Transfers Increased staff support costs to Public Authority, originally budgeted in salary and benefits.	-	40,127	-	40,127
7. Decrease Reimbursements Original estimates for Transfers Out were overstated by \$62,608 because DAAS' Adult Program directly charged it's own Risk Management insurance cost in lieu of being allocated as part of OOA Risk Management costs. Budgeted overhead charges of \$138,886 to the Adult program were subsequently determined to be inappropriate.	-	201,494	-	201,494
8. Reduced State Revenue Reduction in state money from California Department of Aging.	-	-	(16,909)	16,909
9. Increase in Revenue Increase in Federal Revenue from Medi-Cal Administrative Activities (MAA).	-	-	411,672	(411,672)
10. Decrease in Other Revenues Decrease in donations expected for Senior Day.	-	-	(35,794)	35,794
Total	-	358,969	358,969	-

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted

